

**Record of Proceedings
Goal Digital Academy Board of Directors
Regular Board Meeting
January 27, 2017**

Goal Digital Academy's Board of Directors met in a board session on Friday, January 27, 2017 at the Goal Digital Mansfield Lab.

1. Call to Order:

President Metcalf called the January meeting to order at 8:00 a.m.

2. Pledge of Allegiance

3. Roll Call

Treasurer Earnest called the roll.

Present: Mr. Peterson, Mrs. Byrne, Dr. Metcalf, Mr. Nickoli, and Superintendent Jenkins

Absent: Dr. Winand

4. Recognition of Guests

a) Jim Smith – Sponsor Liaison

5. Informational Item

a. Sponsor Update

b. FTE January 17, 2017 vs. January 27, 2016

c. FTE Review Meeting

d. Strategic Planning – Organizational Chart

e. Holiday Celebration Review - 302

f. Next Meeting – March 10, 2017 @ 8:00 a.m.

6. Presentation of Minutes

Approved and signed the November 3, 2016 regular board meeting minutes

Motion by Mr. Peterson, seconded by Mr. Nickoli to approve the minutes.

Absent: Dr. Winand

Vote: Four yeas

President Metcalf declared the motion passed.

7. Election of Officers

Selection for President for 2017

Mr. Nickoli nominated Dr. Jim Metcalf for the position of president.

Motion by Mr. Nickoli, seconded by Mr. Peterson to elect Dr. Jim Metcalf as president.

Selection of Vice-President for 2017

Mr. Peterson nominated Dr. Brent Winand for the position of vice-president.

Motion by Mr. Nickoli, seconded by Mrs. Bryne to elect Dr. Brent Winand as vice-president.

8. Oath of Office for President and Vice-President

A. President Jim Metcalf presides from this point forward.

9. Treasurer’s Report and Recommendations

A. Approved the monthly finance report as presented.

B. Approved the increase of the capitalization threshold from \$200.00 to \$500.00 for computer and AV equipment.

Motion by Mr. Peterson, seconded by Mrs. Bryne

Vote: Four Yeas

Absent: Dr. Winand

President Metcalf declared the motion passed.

10. Superintendent’s Report and Recommendations

Personnel

A. Recommendation to approve the following hire to be effective the 2016-2017 contract year.

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
Teacher Rebecca Shaw	Lab Aide/Tutor	1 year	Pro-rated Effective 1/5/17

B. Recommendation to adjust the following salaries to reflect additional degree/certification for the 2016-2017 contract year, pro-rated to reflect date of attainment.

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>
Jennifer Cobern	Teacher	January 3, 2017
Melinda Saltzgiver	Teacher	January 3, 2017
Stacy Swesey	Teacher	January 3, 2017
Cheri Nolting	Administrator	January 3, 2017
Heather Allen	Teacher	January 3, 2017
Kelli Fisher	Administrator	January 3, 2017
Shelly Layman	Teacher	January 3, 2017

- C. Recommendation to offer the following staff the opportunity to earn a certificate in an area of need for Goal Digital Academy through professional development funds.

<u>Name</u>	<u>Certificate/Endorsement</u>
Joshua Vandeborne	Teaching Endorsement for High School Math
Heather Allen	Guidance Certificates
Wesley Stauffer	Teaching Endorsement for High School Math

Discussion:

Motion by Mr. Nickoli, seconded by Mr. Peterson to accept the recommendation.

Vote: 4 Yeas

Absent: Dr. Winand

President Metcalf declared the motion passed.

Routine Business

- A. Recommendation to establish the first Thursday of the odd-numbered months in 2017 at 8:00am as the regular date of the GOAL Digital Academy Board of Directors, to meet at the GOAL Mansfield office. The meetings will be held on March 2, May 4, July 4, September 7, and November 3, 2017.

B. Standing Authorizations for Calendar Year 2017.

1. Investment of inactive funds – Authorized the Treasurer to invest funds at the most productive interest rate whenever inactive funds are available according to law.
2. Payment of bills – Authorization for the Treasurer to pay all bills within the limit of the appropriations resolution as bills are received in good condition.
3. Appropriation modifications – Authorization of the Treasurer to modify fiscal year appropriations as deemed necessary.
4. Employment of temporary personnel – Authorization for the Superintendent to employ temporary personnel as needed. Such personnel are to be presented to the Board at the next meeting.
5. Personnel resignations – Authorization for the Superintendent to accept resignations of personnel as submitted. Such personnel are to be presented to the Board at the next meeting.
6. Appointment of Purchasing Agent – Authorization for the Superintendent to serve as purchasing agent for the Goal Digital Academy for the 2017 calendar year.

7. Applying for the federal and state grants – Authorization for the Superintendent to apply for any federal and state grants appropriate for Goal Digital Academy.

C. Adoption of Board Policies

Recommendation that the Board adopt the following policies:

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
1.00	Mission Statement	
1.01	Educational Philosophy Goals and Objectives	
1.02	School District and Board of Education Legal Status	
1.04	Membership and Election of Board of Directors	
1.15	Board of Directors Meetings	
2.07	Administrative Vacations	
3.03	Physical Examination TB Screening	
3.10	Alcohol and Drug Abuse Testing	
4.00	Professional Staff Positions, Recruiting, and Employment	
4.01	Employment of Substitute Teaching Staff	
4.03	OTES Short Version - Evaluation of Teacher	
5.01	Employment of Substitutes	
5.02	Evaluation of Classified Personnel	
5.03	Non-Union Support Staff Hours and Overtime	
6.06	Homeless Students	
6.07	Married and Pregnant Students	
6.10	Student Attendance Accounting-Missing Children	
6.13	Grading Systems	
6.19	Code of Student Conduct	
6.21	Drug and Alcohol Abuse (Drug-Free Schools)	
6.24	Student Dress Code	
6.28	Interrogations and Searches	
6.29	Student Health and Safety	
6.31	Student Health Services and First Aid	
6.34	Administering Medication to Students	
6.47	School and Non-school-Sponsored Expression	
7.00	Equal Educational Opportunity	
7.01	Curriculum and Instruction	
7.02	Curriculum Guides and Courses of Study	
7.05	Remediation-Intervention Program for Reading Skills	
7.06	Diagnostic Assessments	
7.07	Special Accommodations for Student Assessments	
7.09	Educational Options	
7.15	Teaching About Religion	
7.18	Extracurricular Activities Academic	
7.20	Student Organizations	
7.21	Field Trips	
7.22	Facilities	
7.23	Selection of Textbooks, Electronic Textbooks, and Support	

- 7.24 Selection of Resource Materials and Equipment
- 7.25 Selection of Library-Media Materials
- 7.26 Homework
- 7.27 College Credit Plus
- 7.28 Guidance Program
- 7.30 Screenings, Surveys, Physical Examinations, and Instruction
- 7.31 Parent Participation in Title I Programs
- 7.32 Credit Flexibility
- 7.33 Drug and Alcohol Testing Policy for Eligible Students
- 7.34 High School Physical Education Requirement Waiver
- 7.35 Advanced Standing Program
- 8.00 Budget Planning and Appropriations Measure
- 8.02 Student Activity Fund Management
- 8.03 Petty Cash Account
- 8.04 Tax Sheltered Annuities and Deferred Compensation Plans
- 8.05 Cash in School Buildings
- 8.06 Fixed Asset Accounting Policy
- 8.10 Uniform Federal Grant Guidance
- 8.13 Procurement with Federal Grants-Funds

Discussion:

Motion by Mrs. Bryne, seconded by Mr. Peterson to accept the recommendation.

Vote: 4 Yeas

Absent: Dr. Winand

President Metcalf declared the motion passed.

11. Informational Item:

A. Adoption of GOAL Digital Academy Organizational Chart

12. Adjournment

President declared the meeting adjourned at 8:50 pm. The next scheduled meeting is Friday, March 3, 2017 at 8 a.m.